WRITING FORMAT

GENERAL RULES

- The main text should be written on A4 size (29.7 × 21 cm.) Papers, in MS Word program, with **Calibri** font, **10 pt**, **1.5 line spacing**.
- 2.5 cm margins should be left on the margins and **numbering should never be done**. <u>In the text of the article, there should not be indents</u>, paragraph breaks should be made clear by leaving 1 line (12nk) space.
- If the article needs to be included in the footnote below the page, all the information in the footnote should be written in **9 font size** and **1 line spacing**, if there is another footnote to continue on the same page; No space should be left between the previous footnote and the other.
- Direct quotations with three lines in the text should be written **1** cm inside the right and left edges of the writing area.
- For bullets or numbering to be used in the text, 1 cm left indent space should be left before sign and numbering.
- Main and sub titles should be used in the article to ensure a regular information transfer.
- In research articles, the main text respectively needs to consist of the following; introduction, method, findings, discussion, conclusion and recommendations sections. For compilations, this order may not be followed depending on the content of the article. However, the purpose of the research / study should be specified in both reviews and research articles.
- Information on compliance with publication ethics should also be included in an appropriate section in the introduction or method section.

THE REQUIRED RULES FOR THE MAIN TITLES

- It should be written in all capital letters and bold.
- Main headings should be structured so as not to exceed 1 line.
- Numbering <u>should not be applied</u> to main titles.
- <u>No indentation</u> should be applied while giving main titles.

WRITING FORMAT OF THE SUB HEADINGS

First Level Subheadings: In the subheading, only the first letters of the words should be capital and the entire title should be written in <u>bold</u>.

Second Level Subheadings: Second level subheadings should be written in **italics and bold,** with the first letters of the words capital.

Third Level Subheadings: Third level subheadings should be written only in <u>italics</u>, with the first letters of the words capitalized.

ISSUES TO BE CONSIDERED IN THE DISPLAY OF TABLES, FIGURES AND PICTURES

Tables:

- Tables should have numbers and titles. Tables should be given in the place / page where the necessary explanations are provided in the text.
- The title of the table should be written above the table, including the table number, centered. At this stage, please pay attention to the writing of the table number (Example: **Table 1.**) in bold.
- All information in the table should be written in **9 pt, 1 line spacing (0 pt)**. The first letters of the words in the title of the table should be capitalized and the content of the table should be centered as indicated in the table title.
- Lower case should be used in the writing of the conjunctions that can be used in the table title.
- There should not be any post-paragraph space after the table title.
- Vertical lines should not be included in the tables, horizontal lines should be used.

Seniority	n	%
1-5 years	22	17
6-10 years	38	29
11-15 years	32	24
16 years and over	41	30

133

100

Table 1. The First Letter of the Words in the Table Title Should Be Capital.

Figures and Pictures

Figures and pictures should be prepared in accordance with color printing.

Total

- The number and title of the figures and pictures should be centered just below the first letters of the words in capital and the others should be in lowercase.
- Images should be submitted in the specified place in the text, in high resolution, in print quality.
- If the figure or picture is quoted from a source, the source should be stated at the end of the title in parentheses.

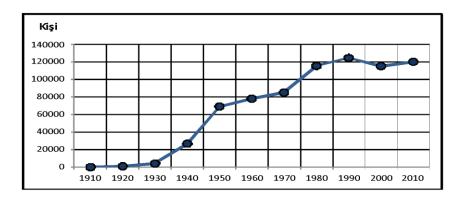


Figure 1. Total Population of Kibbutz by Years (Taşlıgil, 2011).

THE RULES OF REFERENCE AND BIBLIOGRAPHY

APA 7 criteria should be taken as the basis for citing the articles to be included in our journal and creating the bibliography. You can access these criteria from the link given below.

https://apastyle.apa.org/style-grammar-guidelines/references/examples/

At the end of the text, under the title **BIBLIOGRAPHY**, the cited references should be listed according to the surname. Hanging paragraph format should be applied for the bibliography (*Paragraph-Indents and Spaces-Indents-Special-Hanging Paragraphs in Office*). The bibliography should include only the references cited in the article and it should follow an alphabetical order according to the surname of the author. Capital and lowercase letters, spacing between words, punctuation, volume and number representation should be carefully applied in bibliography. As of 2020, the practice of writing the place of the publisher (province / state / country) in the bibliography for books or theses has been removed. The DOI number should be given as a direct link and should not end with a dot (.).

Single author article

Bektaş, Ö. (2020). Scenario based learning in developing professional competences of social studies pre service teachers. *International Journal of Eurasian Education and Culture,* 5(9),1069-1125. http://dx.doi.org/10.35826/ijoecc.173

Two-author article

Şener, G., & Gündüzalp, S. (2020). A Qualitative research on the perception of subject vitality of teacher candidates. *International Journal of Eurasian Education and Culture*, *5*(9), 930-961, http://dx.doi.org/10.35826/ijoecc.126

Multiple author article

Grady, J. S., Her, M., Moreno, G., Perez, C., & Yelinek, J. (2019). Emotions in storybooks: A comparison of storybooks that represent ethnic and racial groups in the United States. *Psychology of Popular Media Culture,* 8(3), 207–217. https://doi.org/10.1037/ppm0000185

Unpublished Master's / Doctoral Theses

Harris, L. (2014). *Instructional leadership perceptions and practices of elementary school leaders* [Unpublished doctoral dissertation]. University of Virginia.

Yeşilbursa, C. C. (2011). Sosyal bilgilerde miras eğitiminin öğrencilerin somut kültürel mirasa karşı tutumlarına ve akademik başarılarına etkisi [Unpublished doctoral dissertation]. Gazi Üniversitesi.

Book

Akyüz, Y. (2019). Türk eğitim tarihi. Pegem Akademi.

Book Chapter

Aron, L., Botella, M., & Lubart, T. (2019). Culinary arts: Talent and their development. In R. F. Subotnik, P. Olszewski-Kubilius, & F. C. Worrell (Eds.), *The psychology of high performance: Developing human potential into domain-specific talent* (pp. 345–359). American Psychological Association. https://doi.org/10.1037/0000120-016